Course Description
This course will enhance a student's administrative skills by promoting the use of programming structures to manipulate, configure, and maintain systems. Image creation, collection, and dissemination will also be covered.

Prerequisites
IT 3100 with a C- or better

Course fees
The fee for this course is $20.00, used to assist in maintaining the CIT infrastructure.

Disability Statement

Sections
One section:
1. MW12:00pm - 1:15pm Smith 108 Final exam ???

Instructor
Professor: Dr Joe Francom

- Email: francom at dixie dot edu
- Phone: 435-652-7732 (note: email preferred)
- Office: NBURNS 237
- Office Hours: See Below

Joe's Fall 2021 Schedule

<table>
<thead>
<tr>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>MWF</td>
<td>8am - 8:50 - IT3100 (108)</td>
</tr>
<tr>
<td>MWF</td>
<td>9am - 9:50 - IT4200 (108)</td>
</tr>
<tr>
<td>MWF</td>
<td>10am - 10:50 - IT3100 (108)</td>
</tr>
<tr>
<td>MWF</td>
<td>11am - 11:50 - IT3300 (108)</td>
</tr>
<tr>
<td>MWF</td>
<td>12pm - 1:15 - Office hours</td>
</tr>
<tr>
<td>MW</td>
<td>1:30pm - 2:45 - IT2500 (108)</td>
</tr>
<tr>
<td>MW</td>
<td>2:45 - 3:30 - Office hours</td>
</tr>
</tbody>
</table>

Objectives
The student will be able to:

- utilize scripts for configuration management (PLO 1,2,3)
- configure DHCP servers and clients (PLO 1,2,3)
- create and deploy system images (PLO 1,2,3)

Resources

Texts
There is an optional reference for this course:
The book will be utilized heavily and is available online.

**Course Web Site**

This course has an accompanying website. You are responsible for announcements, the schedule, and other resources posted on the website. Assignments and grades will be managed using Canvas, which requires a valid Dixie username and password. The course website is accessible at [http://cit.cs.dixie.edu/courses/](http://cit.cs.dixie.edu/courses/).

**Assignments and Exams**

**Reading**

**Assignments**

There will be several projects, with multiple projects due some weeks. The assignments are designed to promote the course objectives listed above.

Assignments are due before 11:55 pm on the due date.

All assignment submissions will be weighted equally.

**Exams**

There will be approximately 4 practical exams scheduled throughout the semester. The practical exams will require students to complete hands-on work on computer systems, relating to homework assignments. The students will be expected to demonstrate the practical skills listed in the course objectives. The practical exams will be conducted in a time limited setting, during class time.

There will be a final exam as scheduled during finals week. The final will be a comprehensive exam. The students will be expected to demonstrate understanding of the principles listed in the course objectives.

**Grading**

Assignments will count for 50% of your point total. Exams will count for 50% of your point total.

Letter grades are assigned based on the percentage of possible points attained, according to the following chart:

Here is the grading scale:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt;= 94</td>
<td>A</td>
</tr>
<tr>
<td>&gt;= 90</td>
<td>A-</td>
</tr>
<tr>
<td>&gt;= 87</td>
<td>B+</td>
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<tr>
<td>&gt;= 84</td>
<td>B</td>
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<tr>
<td>&gt;= 80</td>
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<td>&gt;= 77</td>
<td>C+</td>
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</tr>
<tr>
<td>&gt;= 64</td>
<td>D</td>
</tr>
<tr>
<td>&lt;  64</td>
<td>F</td>
</tr>
</tbody>
</table>

**Course Policies**

**Absences**

Students are responsible for material covered and announcements made in class. School-related absences may be made up only if prior arrangements are made. The class schedule presented is approximate. The instructor reserves the right to modify the schedule according to class needs. Changes will be announced in class and posted to the website. Exams and quizzes cannot be made up unless arrangements are made prior to the scheduled time.

**Time**
Courses should require about 45 hours of work per credit hour of class. This class will require about 135 hours of work on the part of the student to achieve a passing grade, which is approximately 9 hours per week. If you do not have the time to spend on this course, you should probably rethink your schedule.

Late work

Late work is not accepted. You are expected to turn things in by the date they are due. If something is due at 11:59pm and you are 1 minute late, you will not receive credit. Your lowest assignment score will be dropped.

Any exceptions must be discussed with the instructor. Computer failure does not qualify as an excuse for late work.

It is your responsibility to see that assignments/projects are turned in and on time. If you come to me and say, “I turned in that assignment”, yet I have no record of it, you will receive a 0. The burden of proof is on you to prove that you turned in something at a given time. We are using an electronic submission system which records when a item is submitted.

Finally, no points can be contested after a test which covers that assigned material has been given. So for example, if you come to me at the end of the semester and say “Oh, but I turned in that assignment the second week of the semester”. If I don’t have a record of it, and we have already tested on it, you will not get the points.

Cheating and Collaboration

It is ok to talk to each other and to get help from each other, but in the end, everything should be your own. You should NOT copy/paste. You should know what cheating is. Cheating can be penalized with an ‘F’ on the assignment, and ‘F’ in the course, and/or appropriate annotation on campus-wide student records.

Important Dates

I’m not going to list them all here but you should be familiar with calendar for the drop dates, and fee dates and stuff.

College Policies

Click - for comprehensive information on the Semester Dates, the Final Exam Schedule, university resources such as the library, Disability Resource Center, IT Student Help Desk, Online Writing Lab, Testing Center, Tutoring Center, and Writing Center. In addition, please review DSU policies and statements with regards to Academic Integrity, Disruptive Behavior and Absences related to university functions.

If you are a student with a medical, psychological, or learning disability or think you might have a disability and would like accommodations, contact the Disability Resource Center (652-7516) in the Student Services Center. The Disability Resource Center will determine eligibility of the student requesting special services and determine the appropriate accommodations related to their disability.

Dixie State University affirms its commitment to the promotion of fairness and equity in all aspects of the educational institution. Harassment and discrimination - including sex/gender discrimination, gender identity, gender expression, sexual harassment, sexual misconduct, gender-based violence, dating violence, domestic violence, stalking, pregnancy or parental, family or marital status and or retaliation - not only disrupts our commitment to maintaining an environment in which every member of the University community is treated with respect and dignity, but may also violate University policy and federal, state, and/or local law.

Should you or someone you know experience behavior that is coercive, discriminatory, harassing, and or sexually violent in nature, or if you or someone you know has questions about their rights and options regarding such behavior, you are encouraged to contact:

Hazel Sainsbury, Dir. Of Equity Compliance, Title IX Coordinator: 435.652.7747 (ext. 7747) hazel.sainsbury@dixie.edu ; titleix@dixie.edu

Incidents may also be reported directly to law enforcement, either separately or in conjunction with any report made to the University’s Title IX Coordinator, and the University will aid in making contact if requested.

Dixie State University Police: 435.275.4300 or by calling 9-1-1.
Maintaining a safe and inclusive University community is a shared responsibility. For more information on how Title IX protections can benefit you and help us keep a productive campus environment, visit titleix.dixie.edu to learn more.

**Important Links**

Disability Resource Center

IT Help Desk

Library

Testing Center

Tutoring Center