

# CIT 1001 - Introduction to the CIT Majors

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**Required Textbook** - Dixie State Student Guidebook 2014-2015 Edition

## Course description

CIT 1001 is a First Year Experience course designed to help students succeed in Computer Information Technology, as well as other courses at Dixie State University. One of the main goals of the course is to help new freshmen and returning students make a successful transition to being a college student. Another goal is to introduce students to the CIT program.

## Course objectives

At the end of this semester, you should:

1. Know your way around Dixie State College. This includes knowing:
  - where to find buildings and services that you may need on campus
  - what campus services are available to you
  - how to do things like add classes, drop classes, change your major, check your account balance, use your dmail, and so on
  - how to get involved in college life
2. Understand your major or area of study. This includes knowing:
  - why a college degree is valuable
  - what General Education is, and how to fulfill the GE requirements
  - what the course requirements are in your major
  - how to construct a graduation plan
  - what areas are in your major, and how it fits with other majors
  - what kinds of careers your major will prepare you for
3. Know some strategies for dealing with college life. This includes:
  - managing your time
  - avoiding being the victim of a crime
  - recognizing and dealing with stress
  - staying healthy
  - dealing with financial issues
  - networking with other people
  - staying motivated when the going gets tough
4. Know how to succeed academically. This includes knowing how to:
  - use a course syllabus
  - read a college textbook
  - talk to your professors / etiquette
  - study effectively
  - form and use study groups
  - recognize and deal with test anxiety
  - take tests effectively
  - avoid academic dishonesty

## Grades

Assignment	% of grade
Attendance (Dailies)	50%
Assignments	40%
Tests (Midterm & Final)	10%

## Dailies:

At the beginning of class you will log into Canvas and do the daily to receive attendance points. This question can only be answered during class thus making attendance necessary. Attendance is a time management skill and helps make a successful college student. However, to allow for unforeseen circumstances, you may miss two days without penalty.

## Assignments:

Most of the lecture topics will conclude with a brief assignment which will help you to apply the concepts that have been discussed. They are due by midnight on the date listed in the schedule. Late assignments will NOT be accepted.

## Letter grades

Letter grades will be assigned based on % of points earned on the scale shown below.

Percentage	Letter Grade	Percentage	Letter Grade
93.0-100%	A	77.0-79.9%	C+
90.0-92.9%	A-	73.0-76.9%	C
87.0-89.9%	B+	70.0-72.9%	C-
83.0-86.9%	B	60.0-69.9%	D
80.0-82.9%	B-	0-59.9%	F

## Classroom Behavior

**NO GAMES:** Absolutely no game playing on the computers.

- 1st Offense: Loose Daily points for that day.
- 2nd Offense: Loose Daily points and asked to leave class.
- 3rd Offense: Loose a letter grade.

**Other Computer Distractions:** The computer monitor should reflect what we are doing in the classroom. The penalty for surfing the web, Facebook, or other websites not directly related to classroom work will be the same as for playing games.

**NO FOOD OR DRINK** on the desks or tables. This is a computer classroom, food and/or drink can cause serious damage.

## Other Useful Stuff

### College approved absences:

Dixie College Policy explains in detail what needs to happen if you anticipate being absent from class because of a college-sponsored activity [athletic events, club activities, field trips for other classes, etc]. Please read this information and follow the instructions carefully! The policy can be found at:

<http://www.dixie.edu/humanres/policy/sec5/523.html>

### Dmail:

Important class and college information will be sent to your Dmail account. This information includes your DSC bill, financial aid/scholarship notices, notification of dropped classes, reminders of important dates and events, and other information critical to your success in this class and at DSC. All DSC students are automatically assigned a Dmail account. If you don't know your user name and password, go to [www.dixie.edu](http://www.dixie.edu) and select Dmail, for complete instructions. You will be held responsible for information sent to your Dmail email, so please check it often.

### Disability Accommodations:

Students with medical, psychological, learning or other disabilities desiring reasonable academic adjustment, accommodations, or auxiliary aids to be successful in this class will need to contact the DISABILITY RESOURCE CENTER Coordinator [Baako Wahabu] for eligibility determination. Proper documentation of

impairment is required in order to receive services or accommodations. DRC is located in the North Plaza building. Visit or call 652-7516 to schedule appointment to discuss the process. DRC Coordinator determines eligibility for and authorizes the provision of services.

## **College resources:**

Several college resources are available to help you succeed. Check out the links for each one to get more information.

- If you need help understanding the content of your courses, go to the Tutoring Center located in the Browning Learning Center, Room 105. There is a schedule of what courses have tutors at what times outside the door. You can also visit them online at <http://dsc.dixie.edu/tutoring/>
- If you need help writing papers, go to the Writing Center in the Browning Learning Center, Room 105. You can also visit them online at [http://new.dixie.edu/english/dsc\\_writing\\_center.php](http://new.dixie.edu/english/dsc_writing_center.php)
- If you need to use a computer to do schoolwork on campus, go to the Computer Center in the Smith Computer Center or the Library basement.
- If you are assigned to take a test in the Testing Center, go to the first floor of the Career/Financial Aid Building. You can get information on their website at <http://new.dixie.edu/testing/>
- The Library has all kinds of information and resources. Visit the Val Browning Library or go to the library website at <http://library.dixie.edu/>

## **Classroom expectations:**

It is the responsibility of an instructor to manage the classroom environment to ensure a good learning climate for all students. This means not talking when the teacher is talking, following instructions, and speaking and acting respectfully to the professor and fellow students. If your behavior is disruptive, I will first let you know verbally that you are behaving inappropriately. If it continues, I will send you written notice that your behavior must change. As a last resort, I will drop you from the class. For more details, please see the disruptive behavior policy at: <http://www.dixie.edu/humanres/policy/sec3/334.html>

## **Academic honesty:**

I believe that most students are honest, and I don't want to punish everyone for the few that aren't. However, I will not tolerate cheating, and if I discover that it has occurred, a zero grade will be given for that assignment or exam, and you will not be allowed to make it up. Repeated or aggravated offenses will result in failing the course.

Any time you take credit for work you did not do, you are cheating. This includes getting the answers to homework problems from someone else, copying information from a library or internet source and presenting it as if it were your own words [plagiarism], looking at someone else's answers on an exam, and asking someone who has already taken a test about what questions it contains. I have tried to design assignments and exams to minimize the temptation to cheat, but it is not my job to prevent you from cheating. If you cheat and are not caught, it doesn't mean that you "beat the system." It means you violated the Student Code and forfeited your integrity, whether or not you are caught. You will pay the price, sooner or later. I can promise you that it is better to fail an assignment or even a class than to cheat and lose the chance to continue your education. (See Student Code <http://library.dixie.edu/policies/studentcodesectionfour.pdf> page 8).

## **Title IX:**

DSU seeks to provide an environment that is free of bias, discrimination, and harassment. If you have been the victim of sexual harassment/misconduct/assault we encourage you to report this to the college's Title IX Director, Cindy Cole, (435) 652-7731, [cindy.cole@dixie.edu](mailto:cindy.cole@dixie.edu). If you report to a faculty member, she or he must notify the Title IX Director about the basic facts of the incident.

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